

Diploma of Practice Management

HLT52007

The Diploma of Practice Management HLT52007 is an industry recognised qualification that has been designed specifically developed to cater for the healthcare industry. This qualification equips Students in developing essential skills and knowledge required of a Manager to provide business and operational expertise in managing the functions within private practice to achieve the business goals and strategic direction.

Course Units

To achieve Diploma of Practice Management HLT52007, you must complete 16 units.

Units of Competency

HLTHIR505B	Provide Leadership in Promoting Effective Work Practice in Health
HLTHIR506B	Implement and Monitor Compliance with Legal and Ethical Requirements
HLTIN403B	Implement and Monitor Infection Control Policy and Procedures
HLTOHS300A	Contribute to OHS processes
HLTOHS500A	Manage OHS Processes
HLTPM501A	Manage in a Health Care Business
HLTPM502A	Manage Health Billing and Accounting System
BSBFLM503B	Manage Effective Workplace Relationships
BSBMED301A	Use Advanced Medical Terminology
BSBMGT609A	Manage Risk
BSBFLM506B	Manage Workplace Information Systems
BSBFLM509B	Facilitate Continuous Improvement
BSBFIM501A	Manage Budgets and Financial Plans
BSBHR506A	Manage Recruitment Selection and Induction Process
BSBMKG504A	Implement a Marketing Solution
CHCPOL4A	Develop and Implement Policy

Course Duration, Delivery and Course Fee

This course is conducted over a 12-18 month period and is offered via flexible learning (distance learning), which allows you to study from home and gives you the benefit of enrolling at any time of the year. A Training Assessor works individually with you to structure a training plan timetable outlining the due dates for each unit, to help you achieve gaining your Certificate within 12-18 months. The course fee commences from \$2,500 (dependent upon chosen delivery mode) plus \$300 administration fee. Payment plans are available.

Contact Us

For further information or to receive a full course brochure on Diploma of Practice Management HLT52007, please email training@indigoconsulting.com.au and/or contact our office on 02 9844 5496. Please also visit our website at: www.indigoconsulting.com.au